
REPORT 1
(1215/52/03/IM)

WELLINGTON CITY COUNCIL GENERAL GRANTS- SCHOOL POOLS PARTNERSHIP FUND

1. Purpose of Report

This report provides recommendations for the distribution of the School Pools Partnership Fund.

2. Recommendations

It is recommended that the Grants Subcommittee:

- 1. Receive the information.*
- 2. Agree to fund the applicants as listed in Appendix Two.*

3. Background

The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities. The general grants scheme provides funding for projects from community organisations that meet general and specific criteria (Appendix one).

The School Pools Partnership Fund was established in 2010/11 with \$500,000 to allocate per year, for four consecutive years. Recommendations from the Grants subcommittee are subject to approval by Strategy and Policy Committee.

4. Discussion

The School Pools Partnership Fund aims to improve access to and uptake of learn-to-swim, aquatic education, sport and enjoyment by increasing the total available pool capacity and aquatic programme opportunities throughout the city.

This is the second year of funding, with \$500,000 available to distribute this year. Four applications have been received for this 2011/12 round which closed on 31 October 2011. Applicants are requesting a total of \$1,272,766.

4.1 Application Assessment

Officer's recommendations (Appendix two) are based on evidence of need, alignment with the Council's strategic goals, the general grants and specific criteria relating to this fund (Appendix one) and effectiveness of funding these projects.

Officers also take into account, management of previous funding (through reports) and information from Recreation Wellington.

The assessment process can include consultation with all or some of the following; the applicant, persons or organisations referred to in the application, Council Officers, and persons operating or knowledgeable about similar services to that of the applicant. Applicants are given ten working days where possible to respond to a request for more information, so some recommendations may be subject to change depending on responses received after this report has been written.

The original information provided by applicants has been forwarded to Subcommittee members in a separate book.

The recommendation sheet (Appendix two) gives each applicant's organisation name, a brief project description, the total project cost, amount requested and general comments from the Grants Team

Tags to ensure funds are used appropriately may be suggested in certain circumstances should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget or they are awaiting confirmation of sufficient funds from other sources to proceed.

The level of funding recommended takes into account:

- the amount needed for the activity to proceed
- an amount in line with past precedents
- an amount in line with suggested funding alternatives
- an amount that reflects the level of fit with criteria

If members of the Subcommittee require more information on applications prior to the grants meeting, they can contact the Grants Team, who will do their best to get this ready in time for the meeting.

5. Conclusion

The Subcommittee is asked to consider the applications received for the School Pools Partnership Fund and decide whether or not it is appropriate to fund the applicants, and at what level.

Contact Officer: *Mark Farrar, Grants Team Leader*

Supporting Information

1) Strategic Fit / Strategic Outcome

WCC General grants are allocated to support outcomes from the Cultural, Social, Economic and Environmental strategic areas.

2) LTCCP/Annual Plan reference and long term financial impact

The Social & Recreational grants come under C678.

3) Treaty of Waitangi considerations

Any grants application that could have implications for Maori are referred to WCC Treaty Relations Office for recommendations. The Treaty Relations Office is sent the full list of applicants and projects for comments.

4) Decision-Making

This is not a significant decision.

5) Consultation

a) General Consultation

The Grants Team sends the full list of applicants and projects for comment to appropriate Council officers prior to presentation to the Subcommittee. Applicants and persons or organisations referred to in the applications and others may be spoken to for comments where appropriate.

b) Consultation with Maori

The WCC Treaty Relations Office is sent the full list of applicants and projects for comment prior to presentation to committee.

6) Legal Implications

N/A

7) Consistency with existing policy

The grant pools have been created to assist community initiatives in line with Council strategy.

APPENDIX 1

Appendix 1: Grants Criteria

Generic Grants Criteria:

1. Project makes a positive contribution to achieving the Council's Strategic Outcomes and Points of Difference as listed in the Council's current Annual Plan.
2. Project is Wellington based and primarily benefits the people of Wellington (exceptions may be made for projects based elsewhere in the region but which significantly benefit residents of Wellington City).
3. Applicant is a legally constituted community group or organisation, not an individual or individuals.
4. Applicant group provides evidence of (or, if a new group, systems for): sound financial management, good employment practice (where applicable), clear and detailed planning, clear performance measures, demonstrated ability to report back on past funding as appropriate.
5. Projects will not be funded for the same purpose more than once in any financial year.
6. Failure to report adequately on past Council funding can result in a group being considered ineligible for future funding.
7. Project is physically and financially accessible either by a wide range of persons or by the intended users.
8. Project shows evidence of community support, collaboration and building partnerships with other organisations (e.g. letters of support from other organisations/leaders).
9. Applicant must demonstrate that the project expands the capacity, range or level of similar types of services in the community and that there was user input into identifying the need for the project.
10. The principal intent of the project is not for private or commercial pecuniary gain, though it may be that such gains occur as a side effect of the project.
11. Application demonstrates an awareness of the Treaty of Waitangi, in particular when involving Mana whenua and Taura Here.

Specific criteria relating to the School Pools Partnership Fund

- (a) The Pools Partnership Fund aims to improve access to and uptake of learn-to-swim, aquatic education, aquatic sport and casual aquatic enjoyment by the local communities of Wellington City by increasing the total available pool capacity and aquatic programme opportunities throughout the city.
- (b) The project must demonstrate how it helps resolve current and forecast demand for learn-to-swim and aquatic education within Wellington City boundaries.
- (c) The project must be strategically located to both facilitate easy access for participant schools, (a 15-20 minute walk time from neighbouring schools is appropriate) and ensure that appropriate catchments are created across the city.
- (d) The applicant must facilitate use of the pool facility by other schools during the school day.
- (e) The applicant must make the pool facility available for wider community use outside of the school day/term. *
- (f) The project must have written support from the School Board of Trustees and school management.
- (g) Any trust or management arrangement for the project must be legally constituted and have adequate skills in planning, governance and management.
- (h) The project must have a Formal Use and Licence to Occupy Agreement in place with the Ministry of Education.

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- (i) The project must have an appropriate business and asset management plan in place which ensures that no additional operational or capital funding will be sought from Wellington City Council.
- (j) Projects will only be able to be funded once through the Pools Partnership Fund.
- (k) The applicant must agree to provide an annual report to Wellington City Council about the pool's operation, maintenance, and achievements. This report will need to be provided throughout the indicated life of the asset, as defined prior to construction, and will include statements on schools programmes, community access, and operation of the asset.

* Consider that wider community use referred to in (e) above includes:

Use by groups, clubs and associations separate from the school, trust, or management arrangement of the facility which are based within Wellington City (Tawa but not the Hutt Valley or Porirua) and whose membership is made up of predominantly Wellington City residents.

APPENDIX 2

School Pools Partnership Fund Recommendations - October 2011

Appl No	Organisation Name	Project Description	Total Cost	Amount Requested	Recommended Amount	Comments
1	Berhampore School	Project to enclose Berhampore School pool so it can be used 4 terms per year.	\$150,000	\$61,000	\$50,000	Contribution to additional costs associated with improvements to school pool arising from technical advice from engineers. Approved in 2010/11
2	Makara Model School	Makara School pool upgrade. General upgrade of pool area.	\$26,766	\$26,766	\$0	Low priority in this round
3	Swimming Trust of Wellington, The	Redevelopment of Wellington East Girls College pool.	\$890,000	\$700,000	\$450,000	Stage one of project to develop aquatic facilities, good fit with criteria, wide impact and benefits for inner city schools and residents.
4	Te Aro School	Pool development.	\$570,000	\$485,000	\$0	Low priority in this round
			\$1,636,766	\$1,272,766	\$500,000	
			Amount Available:		\$500,000	